



A. Contact the OSPR if you need assistance with salary amount and/or effort percent calculations. The ULM OSPR Time and Effort

the PI (in the pre-award and post-award stages). It is important that PI's keep the OSPR apprised of names of hires of employees or students in order to maintain a current reporting system.

3. If a project is not following the timeline listed in the proposal or employee effort has to vary for any circumstance, please notify the OSPR Office immediately. Actions may require adjustments in effort calculations and notification/renegotiation with the sponsored program.